

STALMINE-WITH-STAYNALL PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Tuesday 10 May 2016 at 7.00pm at the Village Hall, Stalmine

Present: Cllrs J Jackson (Chairman), K Jenkinson, S Pelham, D Walmsley and, after her co-option, D Forshaw

In Attendance: Jan Finch, Clerk to the Council and one member of the public.

001(2016-17) Election of Chairman for the 2016/17 Civic Year

Cllr Jenkinson proposed, Cllr Pelham seconded and councillors **resolved** that Cllr Jackson be elected as Chairman for the 2016/17 Civic Year and Cllr Jackson signed the Declaration of Acceptance of Office.

002(2016-17) Apologies for Absence

None.

003(2016-17) Declaration of Interests and Dispensations

None.

004(2016-17) Election of Vice-Chairman for the 2016/17 Civic Year

Cllr Jackson proposed, Cllr Pelham seconded and councillors **resolved** that Cllr Jenkinson be elected as Vice-Chairman for the 2016/17 Civic Year.

005(2016-17) Minutes of the Last Meeting

Resolved: that the minutes of the meeting held on 12 April 2016 be agreed as a true record.

006(2016-17) Public Participation (Including Police Report)

Councillors **resolved** to adjourn the meeting to allow members of the public to bring matters relating to the agenda to the attention of the council.

Councillors noted the police report for the month of April.

A member of the public raised the issue of speeding on Carr End Lane and some of the other lanes in the area. Such lanes have no pavement and are used by pedestrians, many of them elderly people and children. He asked if the parish council could help in the matter and councillors agreed that the Clerk would raise the matter with the Police, LCC Highways and County Councillor Vivien Taylor.

On the conclusion of public participation councillors **resolved** to reconvene the meeting.

006(2016-17) Co-option of Parish Councillor

Councillors **resolved** to co-opt Debra Forshaw to fill the casual vacancy. Cllr Forshaw signed the Declaration of Acceptance of Office.

007(2016-17) 2015/16 Budget Outturn and Annual Return

Councillors noted the 2015/16 budget outturn. The Clerk reported that the Internal Audit work had been completed and the report of the Internal Auditor would be presented to the June meeting of the Council. Councillors considered Section 1 (Annual Governance Statement) and Section 2 (Accounting Statements) of the Annual Return for the Year Ended 31 March 2016 and **resolved** that the Annual Governance Statement and the Accounting Statements be approved.

008(2016-17) Draft Annual Report

Councillors **resolved** to approve the draft Annual Report for publication and distribution via premises open to the public and on the website.

009(2016-17) Calendar of Parish Council Meetings for the 2016/17 Civic Year

Councillors **resolved** to approve the dates of the meetings for the 2016/17 Civic Year: as follows:

14 June 2016
 12 July 2016
 9 August 2016
 13 September 2016
 11 October 2016
 8 November 2016
 13 December 2016
 10 January 2017
 14 February 2017
 14 March 2017
 11 April 2017
 9 May 2017

010(2016-17) Appointments to Outside Bodies

Councillors noted a letter from the Chairman of the LALC Wyre Area Committee asking councils to ensure they were represented at the meeting and councillors **resolved** to appoint councillors to the following outside bodies:

LALC Wyre Area Committee – Cllrs Jackson, Forshaw, Pelham and Walmsley
 Wyre Flood Forum – Cllrs Jackson, Pelham and Forshaw
 Planning Ambassador – Cllr Jackson

011(2016-17) Public Rights of Way Local Delivery Scheme

Councillors noted the change to the Scheme this year where there will be a one off payment of £250 to spend on vegetation clearance around gates/stiles/signposts and upgrowth such as nettles and brambles growing through the surface on the public footpath network. Councillors **resolved** to participate in the Scheme.

012(2016-17) Wyre Council – Consultation of Shaping Your Neighbourhood and Wyre Voice

Councillors considered a request for feedback on the Shaping Your Neighbourhood Programme and how it could be improved to be more inclusive of parish and town councils. Councillors **resolved** that the programme would be improved if town and parish councils were consulted on the criteria used and if councils were contacted directly when the funding round was open rather than having to learn about it elsewhere.

Councillors further noted that Wyre Council is asking for feedback on the twice-yearly residents' magazine (Wyre Voice) and want to know how valued it is in the community, whether it contains useful information, whether receiving it through the door is beneficial and whether there's any other information that could be provided. Councillors felt that much of the information in it is irrelevant to the Over Wyre area, did not feel that it was useful and that it was not beneficial receiving it through the door and **resolved** that these points should form the Council's response.

013(2016-17) Stalmine with Staynall Residents' Association – Request for Donation

Councillors considered a request from the Association for a grant to help with the £950 costs of a village celebration of the Queen's 90th Birthday. Councillors noted that the event would only be

available to 200 people and therefore **resolved** not to provide a grant on the basis that they did not feel it appropriate to spend public money which did not benefit the whole or a large part of the community.

014(2016-17) Planning Applications

16/00303/FUL

Proposal: Single storey rear and side extensions

Location: Malroy House, Back Lane, Stalmine

It was agreed that the parish council has no objections to the proposal.

16/00363/FULMAJ

Proposal: Formation of a new vehicular and pedestrian access from Stricklands Lane and erection of 89 dwellings with associated car parking and creation of a footpath link to Stalmine Primary7 School

Location: Land at Stricklands Lane, Stalmine

It was agreed that the Parish Council objects to the proposal on the basis that the outline application was for 77 houses and the parish council received a presentation from the applicants and professional advisers which provided significant information on retaining the pond and on the sustainable drainage measures which would be put in place to mitigate against flooding given councillors' and many residents' concerns based on local knowledge. The parish council was therefore dismayed at the increase in the number of properties proposed and does not agree with the moving of the established pond. The parish council is also concerned at the access onto Stricklands Lane given the speed of traffic in this area.

015(2016-17) Finance

a) Receipts this month

VAT Refund	£487.77
Business Reserve Account Interest (April)	£0.91

b) Payments to be approved:

1306/07/08	Staff costs	£911.82
1306/08	Staff expenses on behalf of the Council	£32.63
1309	Came & Company	£273.75
1311	Fleetwood High School	£10.94
1312	The Information Commissioner	£35.00
1313	Preesall Town Council	£14.07

Payments by Standing Order for Noting:

Easy Websites (monthly hosting fee)	£24.00
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c) Statement of Accounts – April 2016

The statement of accounts for the month ending 30 April 2016 shows:

Business Current Account	£569.61
Business High Interest Account	£26,426.73
General Reserve Account	££3,377.62

Councillors **resolved** to approve the accounts for payment and noted the receipts, the payment by standing order and the statements of account.

016(2016-17) Reports from Outside Bodies (for information)

Cllr Jackson reported that there were plans to shorten the meetings of the Wyre Flood Forum by sending out reports with the agenda so that only questions on the various reports needed to be raised rather than the reports being made verbally.

017(2016-17) Clerk's Report (for information)

Councillors noted the Clerk's report in respect of:

Payroll Administration

The payroll administration has now been handed over to Towers & Gornall and the requisite authorities signed. As the Lengthsman's hours are variable the payroll cannot be run until his hours are reported at the end of each month and this will sometimes mean that the payroll does not appear on the main agenda but will be on the supplementary payments for approval handed out at the meeting.

Local Government Boundary Commission – Electoral Review of Lancashire

The Commission has now completed its review of Lancashire County Council and published its final recommendations. The proposal to move Stalmine into the new Thornton and Hambleton Division is unchanged. The changes will take place in the next elections in 2017.

Wyre Council Town and Parish Charter

Wyre Council's Overview and Scrutiny Committee considered the Task Group report "Building Stronger Relationships with Town and Parish Councils" which included the following recommendation: "That no further action should be taken regarding the introduction of a Parish Charter and the version that is currently on the council's website should be removed. Future consideration of a Parish Charter should only take place if initiated by one or more of the borough's town and parish councils". The Council's Cabinet subsequently agreed the recommendation, amongst others.

Website Upgrade

The website upgrade has been ordered and should be complete by the end of May.

Change of Personnel

John Bettle, Wyre's Area Officer for rural Wyre is to be transferred into a borough wide enforcement role and he will be replaced by Matthew Stagg after training, area familiarity and handover. The Council's thanks for all his efforts on the parish's behalf have been passed to John.

018(2016-17) Date and Time of Next Meeting

The next meeting of the Parish Council will be on **Tuesday 14 June 2016** at 7.00pm.

There being no further business the Chairman closed the meeting at 7.50pm.